Engineer's Flying Club - Fuel System Instructions

Credit Card Setup (Required Before First Use)

Before you can purchase fuel, your credit card must be entered into the PWA, Inc. fueling system.

To register your credit card, provide the following information to PWA, Inc. Operations:

- Credit card type (Visa, MasterCard, etc.)
- Last four (4) digits of the credit card number

PWA, Inc. Operations is available Monday through Friday, 9:00 a.m. to 5:00 p.m.

You may submit your information using any of the following methods:

- In person with the on-duty line person.
- Email the information to pwainc2@gmail.com.
- Text the information to (405) 787-3361.
- Call PWA, Inc. Operations at (405) 787-3361.

Recommendation: Store two credit cards in the fueling system whenever possible. Having a backup card can prevent fueling delays if your primary card is declined or unavailable.

IMPORTANT: You must have your credit card registered in the fueling system before your first fueling transaction. Failure to do so will prevent you from obtaining fuel.

Fueling Options

The QT self-service fueling system provides three fueling options:

- Enter a Gallon Amount (Recommended for EFC members)
- Enter a Dollar Amount
- Select "FILL UP" (Not recommended for most EFC operations)

Recommended Method:

For most Engineer's Flying Club flights, members should select "Enter a Gallon Amount."

- Estimate the amount of fuel needed and enter a gallon quantity slightly greater than your estimated requirement. This helps avoid having to initiate a second fueling transaction if additional fuel is needed.

Dollar Amount Option

- The "Enter a Dollar Amount" option may also be used but is generally less convenient since fuel prices may change, making it more difficult to estimate the quantity of fuel desired.

"FILL UP" Option

- The "FILL UP" option is generally NOT recommended for routine EFC fueling.
- When this option is selected, the QT fueling system will automatically place a $500 authorization hold on your credit card. This hold is temporary and will be released by your credit card company after the final fuel purchase amount has been processed.
- The "FILL UP" option may be appropriate when dispensing approximately 80 to 100 gallons or more during a single fueling transaction.